



Broker Application Checklist

Thank you for your interest in NORTHSTAR ALLIANCE ("NSA"). To obtain approval for our Loan Broker Program, please complete and provide the following information:

Company Name: _____ **Date:** _____

How did you hear about us? NSA's Account Executive? Broker Referral? Internet?
(check one) Convention/Conference? Flyer by mail? Other?

- Broker Application with Social Security Number** (Complete and signed by Broker of Record.)
- Broker Agreement** (Complete and signed by Broker of Record)
- Current Real Estate Broker/Lender License, and Loan Officer Licenses, or exemption letter for all states where you originate loans.**
- Year-to-Date Profit and Loss Statement and Balance Sheet** (each page signed by Broker of Record)
- W-9** (Complete, sign and date)
- Lender References** (Minimum of three (3) verifiable wholesale lender references)
- Current Resumes of Principals, Owners and/or Broker of Record**
- List of all Branches, DBA's, branch addresses, contacts and email addresses**
- Articles of Incorporation** (if applicable)
- E & O Insurance Policy or Copy of Bond**
- SSN Verification Form** (each principal must complete)
- Business Resolution form indicating officers authorized to sign on behalf of company.** (Complete, sign and date)*
- FHA Approval letter** (if applicable)
- VA Approval letter** (if applicable, include \$100 check made payable to "Veterans Administration")
- FHA/VA Business Resolution** (if applicable)*

The Broker Approval process takes 1 to 3 weeks depending on accuracy and completeness of the application. Upon acceptance, we will provide you with our submission forms and daily rate sheets.

Thank you for choosing NorthStar Alliance! We look forward to working together with you.

*Business Resolution documents need to have the Corporate Seal on the Corporate Resolution form (If company does not have Corporate Seal, need Notation)

Submit the completed broker package back to the respective office below

	Honolulu	Colorado	New Jersey
Broker Approval	Tele: (808) 536-3656 Fax: (808) 524-0510 Brokerapproval@nstaralliance.com	Daryl Kruger or Greg Fullmer DKruger@nstaralliance.com GFullmer@nstaralliance.com	Jack Baker Tele: (732) 321-4325 Fax: (732) 321-4336 JBaker@nstaralliance.com

